



# The Photographic Society of New Zealand Inc.

## PSNZ BY-LAWS

### By-Law 7. Bowron Foundation

The Bowron Foundation is a charitable trust established in 1969 by the late Mr. F. L. Bowron, then Patron of the Society, with the principal purpose of advancing photography in New Zealand as a graphic art. The Council has wide powers to use the income from the Foundation in furtherance of its purposes, and has powers to make by-laws 'regulating the manner in which, the grounds upon which, and the circumstances under which, a person may apply for a grant from the Trust Fund'.

Pursuant to that power, the Council has made the following by-laws:

- (a) The Council shall at its first meeting after the Annual General Meeting of the Society appoint a Bowron Committee.
- (b) The Bowron Committee shall consist of four (4) persons, one of whom shall be named as Convener by the Council. Members of the committee must be current members of the Society but need not be members of the Council. At the time of the Annual General Meeting the longest serving member of the Committee shall retire. The longest serving member shall be deemed to be the member completing a 4 year term, or completing the original member's term where the appointment has been made for a broken period. If there is any disagreement as to who is the longest serving member, the President of the Society shall determine the matter by lot. At the first Council meeting following the Annual General Meeting, the Council shall make an appointment to fill the vacancy. The retiring member shall be eligible for re-appointment.
- (c) The purpose and functions of the Committee shall be:
  - (i) To recommend to Council the policy from time to time in relation to the making of grants from the Trust Fund.
  - (ii) To seek applications for grants from the Trust Fund at such time or times in each year as the Council shall determine.
  - (iii) To receive and consider such applications and to make recommendations thereon to the Council. In doing so, the Committee shall supply to the Secretary of the Society:
    - (a) A copy of each application: and

- (b) A summary of the reasons for recommending acceptance or rejection (in whole or in part) of each application.
- (iv) The deliberations and recommendations of the Committee shall be confidential to the Council and no applicant for a grant, or any person other than a member of the Council, shall be entitled to any information about such deliberations or recommendations.
- (d) The Council shall at such time or times in each year as it shall determine receive from the Committee and consider the recommendations from the Committee and shall make decisions thereon. The decisions of the Council thereon shall be final and binding, and it may not be called upon to give reasons for its decisions.
- (e) The Committee may regulate its own procedure and may conduct its business by correspondence, fax, email or telephone as well as by formal meeting. In particular the Committee may:
  - (i) Require applicants to supply information in support of grant applications on forms to be supplied by the Council: and
  - (ii) Require applicants to lodge their applications by a specified date, and
  - (iii) Recommended to the Council rejection of any application because (*inter alia*) of inadequate information or late lodging of the application.

The expenses of the Committee shall be met by the Council.

The Committee shall at the close of each financial year submit to the Treasurer of the Society a report of its activities as for that year.

All grants shall be presented and published in such manner and at such times as the Council shall from time to time determine.